

Minutes of the First IQAC Meeting (2025-26)

The first meeting of the Internal Quality Assurance Cell (IQAC) of Phaltan Education Society's College of Engineering is arranged in the IQAC on 30th July 2025 at 11:00 am.

Attendees:

The following members were present for the meeting:

| Sr. No. | Name | Designation/Role |
|---------|--|---------------------------|
| 1 | Prof. Dr. Manojkumar Datri | Chairperson |
| 2 | Hon. Shreemant Sanjivraje Naik Nimbalkar | Management Representative |
| 3 | Hon. Mr. Arvind S. Nikam | Nominee from Society |
| 4 | Prof. Ms. D.S. Bhoite | Member |
| 5 | Prof. G.V. Thombare | Member |
| 6 | Prof. A.A. Hipparkar | Member |
| 7 | Prof. A.A. Ranaware | Member |
| 8 | Prof. A.T. Bhosale | Member |
| 9 | Dr. D.N. Shinde | Member |
| 10 | Prof. D.G. Ghule | Member |
| 11 | Ms. Vaishnavi Ghadage | Alumni Member |
| 12 | Ms. Saniya Shaikh | Student Member |
| 13 | Dr. S.K. Kale | IQAC Coordinator |

Agenda and Resolutions

Agenda - 1: To read and finalize minutes of the last meeting

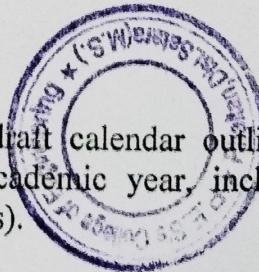
- Discussion:** The IQAC Coordinator, Prof. S. V. Kalel, presented the minutes of the previous meeting.
- Resolution:** The minutes were read out to all members. No corrections or suggestions were proposed. The minutes were **approved unanimously**.

Agenda - 2: To review the admission process

- Discussion:** A detailed review of the current admission status and procedures for the academic year was conducted. Focus areas included the effectiveness of outreach programs and transparency in the process.
- Resolution:** It was decided to form a **3-member sub-committee** (including Prof. D.N. Shinde and Prof. D.G. Ghule) to analyze current enrolment data and suggest minor, immediate improvements for the second round of admissions, with a focus on streamlining document verification.

Agenda - 3: To discuss about the Activity calendar of IQAC

- Discussion:** The IQAC Coordinator presented a draft calendar outlining planned quality enhancement activities for the 2025-26 academic year, including audits, workshops, and faculty development programs (FDPs).



- **Resolution:** The calendar was **provisionally approved**. Dr. Kale was instructed to circulate the draft among all department heads for inputs regarding specific FDP needs and departmental audits before the final calendar is published.

Agenda - 4: To discuss about research proposals

- **Discussion:** The meeting addressed the need to increase faculty participation in submitting research proposals to external funding agencies (e.g., AICTE, DST).
- **Resolution:** It was resolved to organize a **one-day workshop** on "Proposal Writing and Grant Management" in September 2025. Prof. A.A. Hipparkar was requested to coordinate this workshop.

Agenda - 5: To discuss about the feedback system

- **Discussion:** The effectiveness of the existing student, alumni, and employer feedback mechanism was assessed. It was noted that the analysis of feedback needs to be more systematic and action-oriented.
- **Resolution:** The current feedback collection format will be reviewed and digitized to ensure higher response rates and easier data analysis. Prof. A. T. Bhosale was entrusted with the task of piloting a new **digital feedback platform** within the next month.

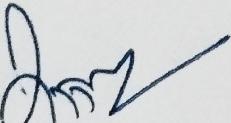
Agenda 6: To launch instructional YouTube videos and QR-coded handwritten notes

- **Discussion:** To enhance ICT-based learning, the committee discussed creating a digital repository of practical demonstrations and making study materials more accessible through technology.
- **Resolution:** It was resolved that the college will launch a YouTube channel featuring videos of all practical sessions. Additionally, handwritten notes will be converted into digital format and made accessible to students via QR codes.

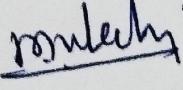
Agenda 7: To organize a National Level Project Competition and plan Campus Recruitment Drives

- **Discussion:** The committee discussed fostering innovation through competition and the importance of improving student placement rates for the upcoming season.
- **Resolution:**
 1. **Project Competition:** The college will organize a National Level Project Competition to encourage student research and industry interaction.
 2. **Placements:** The Training and Placement Cell was directed to begin planning and scheduling upcoming Campus Recruitment Drives to ensure maximum student participation and placement success.

The meeting concluded at 1:00 pm with a vote of thanks to the Chair.

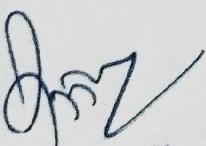

IQAC Coordinator
IQAC Co-ordinator
 Phaltan Education Society's
 College of Engineering



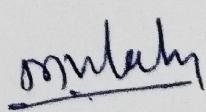

Principal

Action Taken Report of IQAC Meeting on 30th July 2025 at 11:00 am.

| Agenda Item | Resolution (Action Planned) | Responsibility |
|---|--|---|
| To read and finalize minutes of the last meeting. | Minutes approved unanimously.- | Coordinator/All |
| To review the admission process. | Form a 3-member sub-committee (including Dr. D.N. Shinde, Prof. K. U. Chavan Prof. G V Thombare) to analyze enrolment and streamline document verification for the second round. | Dr. D.N. Shinde, Prof. K. U. Chavan Prof. G V Thombare |
| To discuss the Activity calendar of IQAC. | Provisional approval of the calendar; Prof. S. V. Kalel instructed to circulate the draft for departmental FDP/audit inputs before final publication. | Prof. S. V. Kalel Coordinator |
| To discuss about research proposals. | Organize a one-day workshop on "Proposal Writing and Grant Management" in September 2025. | Dr. D N Shinde |
| To discuss about the feedback system. | Review and digitize the current feedback collection format. Prof. A.T. Bhosale entrusted with piloting a new digital feedback platform within the next month. | Prof. A.T. Bhosale |
| To launch instructional YouTube videos and QR-code | College will launch a YouTube channel featuring videos of all practical sessions. Handwritten notes will be converted into digital format and made accessible to students via QR codes. | Prof. A. T. Bhosale |
| To organize a National Level Project Competition plan Campus Recruitment Drives | Dr. M. V. Dalvi Convener, Prof. A. A. Ranaware and Prof. D S Bhoite organising secretary for national Level Project Competition | Prof. A. A. Ranaware |


IQAC Co-ordinator
 Phaltan Education Society's
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Prof. Dr. M. V. Dalvi
 Principal
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